

**Effingham Public Library
Board of Trustees
September 15, 2020 Meeting Minutes**

The meeting was called to order by Grace Fuller at 6:00 p.m. A quorum was present.

Present: Grace Fuller, Pat Piper, Erik Jones, Jen Van Cor, Sue Regal (Alternate), Aysia Morency (Interim Library Director)

Absent: Heidi Foy, Cheryle Feirick (FEL President)

Members of the Public: None

In the absence of Heidi Foy, Grace appointed Sue as a full member for the meeting.

Public Comment

None

Friends of the Effingham Library Report

Erik gave a brief recap of the FEL meeting held on September 9, 2020 via Zoom.

Review of Meeting Minutes

The minutes of the July 21, 2020 Non-Public session were reviewed. Pat moved to accept the minutes as written. Seconded by Grace. Passed and carried.

The minutes of the August 11, 2020 meeting were reviewed. Grace moved to accept the minutes as written. Seconded by Pat. Passed and carried.

The minutes of the September 4, 2020 meeting were reviewed. Pat moved to accept the minutes as written. Seconded by Sue. Passed and carried.

The minutes of the September 4, 2020 Non-Public Session were reviewed. Pat moved to accept the minutes as written. Seconded by Sue. Passed and carried.

Treasurer's Report

Pat requested that since there is a need to make some corrections and updates to the report, the approval of the report for September be tabled. Moved by Grace, seconded by Pat. Passed and carried.

Treasurer's Report (cont.)

Unanticipated funds in the amount of \$209.00 were received. A \$75.00 donation from Jolly Roger Village; \$114.00 from the conscience jar, ongoing book sale, printing, and faxing; and \$20.00 from a book donation. It was moved by Erik to accept the unanticipated funds. Seconded by Jen. Passed and carried.

Interim Library Director's Report

Aysia reviewed her report, highlighting that appointments are going well. She also discussed the recently awarded CLiF grant and the benefits to the library, to the Effingham Elementary School, and to local daycares. She is also hopeful that it will help with building/strengthening a continuing relationship with the school.

Old Business

Director Search

One new application has been received. Grace has spoken with the applicant and given him the “down and dirty” on the position. HE will be visiting on September 18, 2020 with Grace and Aysia, with the possibility of a second visit/interview with the full board on the afternoon of September 19th.

Pandemic Policies

Aysia has no recommended changes at this time. Grace will look into and schedule a deep cleaning of the library space.

Volunteers

Grace provided a draft of the updated Volunteer Policy. Discussion of volunteers and the Volunteer Policy led to a discussion of starting up Home Delivery. Grace will develop promo and “policy” information specifically related to a Home Delivery service.

Policy Updates

Heidi was not in attendance. Erik asked to postpone until October.

New Business

2021 Budget

Grace presented a draft 2021 budget for consideration. The Board worked through it and developed a final proposal for submission to the Board of Selectmen and Budget Committee.

Announcements

The NHLTA will be having an online meeting about library re-openings on September 22, 2020 from 2:00-3:00 p.m.

Next Meeting

The next meeting will be on October 13, 2020 at 6:00 p.m., details to be announced.

Adjournment

Pat moved to adjourn at 7:46 p.m. Seconded by Sue. Passed and carried.