

**Effingham Public Library
Board of Trustees
May 12, 2020 Meeting Minutes**

The meeting was called to order by Grace Fuller at 6:00 p.m. A quorum was present.

Present: Grace Fuller, Pat Piper, Erik Jones, Jen Van Cor, Heidi Foy, Sue Regal (Alternate), Crystal Hoyt (Ex Officio), Aysia Morency (Staff), Cheryle Feirick (FEL President)

Absent: None

Members of the Public: None

Friends of the Effingham Library Report

Cheryle reported that, due to COVID-19, there have been no Friends meetings since March, at which 10 members were present.

The idea of an online and/or outdoor meeting to be held in June is being discussed.

The Effingham Preservation Society Drakesville Street Fair has been cancelled, so there will be no book sale in June . . . the possibility of holding one later in the year, perhaps in July or August, will be considered.

The Author Tea is still being planned for September. Cheryle is still working to line up a venue that might have a greater capacity than the Library's Multi-Purpose Room.

Review of Meeting Minutes

The minutes of the March 17, 2020 meeting were reviewed. There being no corrections noted, Pat moved to accept as written. Seconded by Jen. Passed and carried.

Treasurer's Report

Pat presented current financial reports through May 11, 2020. After brief discussion and the need for some corrections to be made, it was decided that the reports will be reviewed again at the next meeting.

Unanticipated funds in the amount of \$54.00 have been received. It was moved by Grace to accept the unanticipated funds. Seconded by Heidi. Passed and carried.

Library Director's Report

Crystal presented her report, noting that since the Library was closed for more than half the month of March and all of April, usage was almost zero across the board, with the exception of downloadable books.

Also included in her report were summaries of the various duties and projects which she and Aysia have been working on during the closure, often remotely from home, as well as some thoughts from each of them about operating in the future.

Old Business

Sub-woofer and remote control

There has been no further action on replacement of the sub-woofer and/or testing of the remote.

Wireless Boosters

The Fullers have not yet been reimbursed for the wireless boosters that were purchased and installed.

New Business

Phased Reopening

Plans for a phased reopening were discussed.

Curbside Pickup – Some of the past issues with curbside pickup and how they might be corrected were reviewed. It was decided that curbside pickup of certain Library materials will resume on June 3 and be evaluated on an ongoing basis.

Children's Programs/Summer Reading Program – Aysia is working on a grant that would allow the creation of To-Go Kits, possibly STEM related, which could be tied in with a Summer Reading Program of some type. She has also been working with the Effingham Elementary School library to coordinate summer activities.

Making a Splash! – How to re-engage the community in the Library and what it has to offer was discussed. Generally, better use of the website and social media to connect with patrons but in ways that might also encourage people to get “off screen” and out of doors was the focus. Some ideas included a Virtual Art Exhibit featuring the doll clothes currently on display in the library, take home craft kits with online how-to videos, and a video presentation of a lecture on the history of Effingham schools.

Grants

Grants applications to CLIF and the NH Humanities have been submitted. Fingers crossed!

Adjournment

Pat moved to adjourn at 7:38 p.m. Seconded by Heidi. Passed and carried.