
Date 25 February 2020 | *Meeting called to order by* Grace Fuller @ 6:00

In Attendance

- Present: Grace Fuller, Erik Jones, Pat Piper and Crystal Hoyt - ex officio
 - Absent: Heidi Foy, Cheryle Feirick, Sue Regal - Alternate
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Review and Approval of Minutes

The minutes for December were read and approved with corrections. Moved to accept by Grace and seconded by Erik. Passed.

Request that we bring minutes from January 22 meeting for further discussion.

Treasurer's Report

- \$92 in unanticipated funds, moved to accept by Grace, seconded by Erik. Passed.
 - Reports provided to board: Reconciliation for 3 accounts and Budget vs Actual for 2019
 - Grace spoke to Natch at the NH Municipal Association who said the check for Susan's salary cut by the Town in December 2019 and deposited in January 2020 is legal 2019 funds
 - Discussion of report prepared by Treasurer for the Town Annual Report – Erik suggested breaking out interest into lapsing and non-lapsing and Grace asked to have the balance of the savings account noted at the bottom of the report. Include logo
 - Grace is looking forward to budgeting based on specific goals that look forward in time
 - Erik pointed out that the spending line called Technology is confusing and suggested it be changed. Board decided to move Atrium Software costs to Association Dues/Annual Licenses and delete Technology
 - Grace moved to accept Treasurer's Report, Erik seconded. Passed.
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Library Director's Report

- Crystal presented her monthly report.
 - Presented the Library's 2019 Annual Report
 - Due to Aysia's close contact with children, the board agreed to spend \$50 to have her fingerprinted as part of our vetting process
 - Grace volunteered to help Crystal with volunteer training
 - Crystal is very happy with Aysia – she's smart, personable, a quick learner and easy to train
 - Crystal will purchase compliance poster for \$4.95
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Old Business

- Discussion of removing forms from policies in the trustee handbook deferred to March meeting. Erik will identify current forms that are part of the handbook and we will discuss at March meeting.

- The current art exhibit will be going down and a new one going up this weekend.
- Deferring meeting room policy discussion for next meeting
- Two Trustee terms are up for election in 2020: Cheryle and Pat. Pat will run for re-election.

New Business

- Cheryle will step down as Library Trustee in order to provide leadership for the revival of the Friends of the EPL
- Candidates Night – March 4
- Quote for the receiver from Cinemaesque = \$2,500 installation included. Grace is working on two more quotes from businesses located in Portland, ME. Erik moved to authorize Grace to spend up to \$2,500 for the replacement of the receiver. Pat seconded. Passed.

To Do

- **Pat**: hardware/software inventory and replacement schedule

Next Meeting

March 17 @ 6:00 PM

Motion to adjourn made by Grace, seconded by Erik. Passed.

Adjourned @ 7:05pm.