

**Effingham Public Library**  
**Profit & Loss**  
 November 2019

	<u>Nov 19</u>	Notes
<b>Income</b>		
<b>UNANTICIPATED FUNDS</b>		
Other Money - Non Lapsing		
Income Generating Equipment		
Faxing	14.00	
Printing Copying	21.00	
<b>Total Income Generating Equipment</b>	<u>35.00</u>	
<b>Total Other Money - Non Lapsing</b>	35.00	
Outside Sources		
Fundraising		
Books & Materials Sold		
Book & Materials sale - ONGOING	24.00	
<b>Total Books &amp; Materials Sold</b>	<u>24.00</u>	
<b>Total Fundraising</b>	24.00	
Private Money		
Donations		
Coffee Donations	2.00	
Conscience Jar	18.00	
Donations - Other	25.00	
<b>Total Donations</b>	<u>45.00</u>	
<b>Total Private Money</b>	45.00	
<b>Total Outside Sources</b>	<u>69.00</u>	
<b>Total UNANTICIPATED FUNDS</b>	<u>104.00</u>	
<b>Total Income</b>	104.00	
<b>Expense</b>		
<b>BOOK &amp; PUBLICATIONS</b>		
Books & Materials		
Audio CD	84.98	
Books	416.33	
DVDs	177.85	
<b>Total Books &amp; Materials</b>	<u>679.16</u>	
<b>Total BOOK &amp; PUBLICATIONS</b>	679.16	
<b>OFFICE EQUIPMENT &amp; SUPPLIES</b>		
Equipment & Supplies		
Office supplies	83.70	
<b>Total Equipment &amp; Supplies</b>	<u>83.70</u>	
<b>Total OFFICE EQUIPMENT &amp; SUPPLIES</b>	83.70	
<b>PROGRAM EXPENSES</b>		
General Program	155.76	Food for Thank You celebration
<b>Total PROGRAM EXPENSES</b>	155.76	
<b>TECHNOLOGY</b>		
Hardware Purchase	-248.99	Payment from expendable trust
<b>Total TECHNOLOGY</b>	-248.99	
<b>TELEPHONE &amp; INTERNET</b>		
Cable Telephone and Internet	81.59	October and November

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Total TELEPHONE & INTERNET	81.59	
Total Expense	751.22	
Net Income	<u><u>-647.22</u></u>	