

Effingham Public Library
Profit & Loss Budget vs. Actual
January through December 2019

	<u>Jan - Dec 19</u>	<u>Budget</u>	<u>\$ Over Budget</u>
Income			
Interest Inc			
Interest Income Checking	0.27		
Interest Income Savings	0.52		
Total Interest Inc	<u>0.79</u>		
Public Money - Town			
Appropriation Annual	14,495.00		
Library Equipment Expendable Tr	703.34		
Total Public Money - Town	<u>15,198.34</u>		
UNANTICIPATED FUNDS			
Other Money - Non Lapsing			
Income Generating Equipment			
Disc Repair	28.00		
Faxing	62.00		
Printing Copying	56.00		
Total Income Generating Equipment	<u>146.00</u>		
Total Other Money - Non Lapsing	146.00		
Outside Sources			
Fundraising			
Books & Materials Sold			
Book & Materials sale - ONGOING	358.47		
Books & Materials Sold - Other	11.00		
Total Books & Materials Sold	<u>369.47</u>		
Fundraising - Other	35.00		
Total Fundraising	<u>404.47</u>		
Private Money			
Donations			
Coffee Donations	21.00		
Conscience Jar	225.00		
Specified Donations	500.00		
Unspecified Donations	175.00		
Total Donations	<u>921.00</u>		
Total Private Money	<u>921.00</u>		
Total Outside Sources	<u>1,325.47</u>		
Total UNANTICIPATED FUNDS	<u>1,471.47</u>		
Total Income	16,670.60		
Expense			
ASSOCIATION DUES & Annual Licen			
Association Dues			
NHLTA Dues	210.00		
Association Dues - Other	30.00		
Total Association Dues	<u>240.00</u>		
Consortia			
BVLA Travelling Library Dues	175.00		

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Junior Library Guild	228.20		
The Park Street Foundation			
Movie Licensing - Annual	285.00		
NH Downloadable Books - Annual	480.00		
The Park Street Foundation - Other			
Total The Park Street Foundation	<u>765.00</u>		
Total Consortia	1,168.20		
MPLC Movie License - Annual	117.23		
ASSOCIATION DUES & Annual Licen - Other	0.00	1,600.00	-1,600.00
Total ASSOCIATION DUES & Annual Licen	<u>1,525.43</u>	<u>1,600.00</u>	<u>-74.57</u>
BOOK & PUBLICATIONS			
Books & Materials			
Audio CD	1,960.21		
Books	2,755.57		
DVDs	1,590.81		
Periodicals	119.89		
Total Books & Materials	<u>6,426.48</u>		
BOOK & PUBLICATIONS - Other	0.00	7,000.00	-7,000.00
Total BOOK & PUBLICATIONS	<u>6,426.48</u>	<u>7,000.00</u>	<u>-573.52</u>
CONTRACTED SERVICES	847.75	250.00	597.75
Fees & Charges			
Bank Fee	21.61		
Late Fee	42.27		
Total Fees & Charges	<u>63.88</u>		
OFFICE EQUIPMENT & SUPPLIES			
Equipment & Supplies			
Coffee Supplies	14.74		
Equipment - Office	248.99		
Office supplies	1,335.52		
Total Equipment & Supplies	<u>1,599.25</u>		
OFFICE EQUIPMENT & SUPPLIES - Other	0.00	1,370.00	-1,370.00
Total OFFICE EQUIPMENT & SUPPLIES	<u>1,599.25</u>	<u>1,370.00</u>	<u>229.25</u>
POSTAGE			
Postage & Handling	100.00		
POSTAGE - Other	2.86	300.00	-297.14
Total POSTAGE	<u>102.86</u>	<u>300.00</u>	<u>-197.14</u>
PROGRAM EXPENSES			
Childrens Program	201.81		
General Program	362.46		
One Book One Valley	75.00		
Summer Reading Program	295.29		
Writer's Night	103.91		
PROGRAM EXPENSES - Other	0.00	1,200.00	-1,200.00
Total PROGRAM EXPENSES	<u>1,038.47</u>	<u>1,200.00</u>	<u>-161.53</u>

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Reconciliation Discrepancies	-0.14		
TECHNOLOGY			
Atrium System			
Atrium Annual Support Fee	1,390.00		
Total Atrium System	1,390.00		
Hardware Purchase	-248.99		
Software Purchase - Non Atrium	79.00		
TECHNOLOGY - Other	0.00	1,775.00	-1,775.00
Total TECHNOLOGY	1,220.01	1,775.00	-554.99
TELEPHONE & INTERNET			
Cable Telephone and Internet	363.67		
TELEPHONE & INTERNET - Other	0.00	500.00	-500.00
Total TELEPHONE & INTERNET	363.67	500.00	-136.33
Unused Fund Returned to Town	2,289.17		
WAGES	0.00	46,940.00	-46,940.00
WORKSHOPS CONFERENCES & SEMINAR			
Mileage	365.36		
Workshops Conferences - OTHER	285.00		
WORKSHOPS CONFERENCES & SEMINAR - Other	0.00	500.00	-500.00
Total WORKSHOPS CONFERENCES & SEMINAR	650.36	500.00	150.36
Total Expense	16,127.19	61,435.00	-45,307.81
Net Income	<u>543.41</u>	<u>-61,435.00</u>	<u>61,978.41</u>

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	% of Budget
Junior Library Guild	
The Park Street Foundation	
Movie Licensing - Annual	
NH Downloadable Books - Annual	
The Park Street Foundation - Other	
Total The Park Street Foundation	
Total Consortia	
MPLC Movie License - Annual	
ASSOCIATION DUES & Annual Licen - Other	0.0%
Total ASSOCIATION DUES & Annual Licen	95.34%
BOOK & PUBLICATIONS	
Books & Materials	
Audio CD	
Books	
DVDs	
Periodicals	
Total Books & Materials	
BOOK & PUBLICATIONS - Other	0.0%
Total BOOK & PUBLICATIONS	91.81%
CONTRACTED SERVICES	339.1%
Fees & Charges	
Bank Fee	
Late Fee	
Total Fees & Charges	
OFFICE EQUIPMENT & SUPPLIES	
Equipment & Supplies	
Coffee Supplies	
Equipment - Office	
Office supplies	
Total Equipment & Supplies	
OFFICE EQUIPMENT & SUPPLIES - Other	0.0%
Total OFFICE EQUIPMENT & SUPPLIES	116.73%
POSTAGE	
Postage & Handling	
POSTAGE - Other	0.95%
Total POSTAGE	34.29%
PROGRAM EXPENSES	
Childrens Program	
General Program	
One Book One Valley	
Summer Reading Program	
Writer's Night	
PROGRAM EXPENSES - Other	0.0%
Total PROGRAM EXPENSES	86.54%

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Reconciliation Discrepancies	
TECHNOLOGY	
Atrium System	
Atrium Annual Support Fee	
Total Atrium System	
Hardware Purchase	
Software Purchase - Non Atrium	
TECHNOLOGY - Other	0.0%
Total TECHNOLOGY	68.73%
TELEPHONE & INTERNET	
Cable Telephone and Internet	
TELEPHONE & INTERNET - Other	0.0%
Total TELEPHONE & INTERNET	72.73%
Unused Fund Returned to Town	
WAGES	0.0%
WORKSHOPS CONFERENCES & SEMINAR	
Mileage	
Workshops Conferences - OTHER	
WORKSHOPS CONFERENCES & SEMINAR - Other	0.0%
Total WORKSHOPS CONFERENCES & SEMINAR	130.07%
Total Expense	26.25%
Net Income	-0.89%