
Date | time May 14, 2019

| *Meeting called to order by* Grace Fuller @ 6:00

In Attendance

Present: Grace Fuller, Erik Jones, Pat Piper, Cheryle Feirick appointed as voting member, Heidi Foy and Crystal Hoyt ex officio

Friends Member: Katie McCarthy

Absent: Maureen Spencer

Review and Approval of Minutes

The minutes for April 10, 2019 were read. Moved to accept with corrections by Erik, seconded by Cheryle. Passed.

Corrected minutes for March were confirmed. Erik moved to accept, seconded by Pat. Passed.

Treasurer's Report

Presented by Pat. Explanation of Unlapsed funds. Question arose on late fee of \$42.27. Crystal suggested might be for phone, entered on wrong line. Pat will check with Sheena, accountant, to clarify 'Retained Earnings.' Cheryle moved to accept Treasurer's Report, Erik seconded. Passed.

Erik moved to accept \$273 in anticipated funds, seconded by Pat. Passed. Upon further discussion, it was determined to reconsider the motion with further information in June.

Grace and Pat met with Citizens rep., after which it was questioned that Citizens might not be a good fit for EPL. Discussion ensued as to moving accounts to different bank. Some questions listed to be answered concerned TIN, fees, on-line checking. Pat will do further investigation and report in June.

Library Director's Report

Crystal presented monthly report.

Library usage up to 447 this month, increase may be due to Easter Egg Hunt, student writing workshop series, and many public meetings held in Meeting Room.

Crystal was unable to get feedback from other Libraries for a program questionnaire. She will compile a checklist/questionnaire for same to better clarify future programs to include such items as person responsible, criminal checks for people working with children, supplies, etc.

Neighbor children riding bikes in driveway have been asked to limit their use for when Library is closed for safety reasons. She asked Trustees to be aware of this when we are in vicinity and to support the decision as needed.

Key Policy was discussed. Crystal will provide a sign-out sheet for keys to keep better track of their use and possession.

Crystal presented a check of \$500 from an anonymous donor, to be used for children's books. Pat moved to accept, Cheryle seconded, passed.

Friends of Library Report

Katie McCarthy explained how Friends contributed to Library in past but only have two active members right now, she and Jim, which really limits what can be accomplished. She has been running and promoting the successful Writers' Night each month on her own. It will be discontinued through the summer. Hopefully with Trustees help, we can rally more members for a Fall meeting. Trustees can be members but not for voting purposes.

Committee Reports

Erik continues to update Trustee binders. He swapped out Heidi's so only two more to go.

Old Business

Cheryle is taking care of planters and will also make posters for June 22nd book sale at the Street Fair. Other Trustees need to be at Street Fair to help out as well.

Heidi will double check dates with Brandie Felix for paint nights, and get info to Crystal to be put on web. Wording was discussed for materials cots (\$13) and donation (\$12). It will be RSVP, with maximum of 16 patrons.

Grace, Erik and Heidi will carpool to the May 29th NHLTA Spring Conference. Pat is also planning on attending.

Library cards for residents, non-taxpayer residents and nonresident were brought up and cost discussed. Grace and Crystal will check with Budget Committee to see their viewpoint and determine if we need to investigate this again.

Other

Grace brought up salary issues and noted that although a raise was proposed and applied within the budget, it was never voted upon, and so is still not in effect. This needs to be discussed at a Non-Public session and will be resolved at June meeting.

At the Trustee Orientation Meeting, Pat and Heidi heard interesting and helpful information. One item pertained to all employees having an annual contract, which the presenters highly advised all libraries to adopt.

To Do

Salary issue, library card charge, manual review, long and short-term goals

Next Meeting

Tuesday, June 11th, 2019

Erik moved to adjourn @ 8:05, seconded by Pat. Passed.